



# Village of Industry

## Board of Trustees Meeting Minutes

### November 6, 2025 at 6:30pm

### Kiwanis Building

The Board of Trustees, Village of Industry, McDonough County, State of Illinois met on November 6, 2025. President Danner called the meeting to order. Those answering roll call were Trustees Jones, Rittenhouse, Wheeler, Murry and Drummond. Also present were Treasurer Black, Attorney Laegeler and Interim Clerk Larson. Superintendent Gorsuch was absent. Trustee Thompson arrived at 7:10pm

#### I. Public Comments

- a. Penny Williams discussed issues with water usage and billing at her residence. There have been some difficulties with the changes between systems but it is expected to be corrected soon.
- b. Scott Hance requested an update on the Miller property. Attorney Laegeler is working on securing consents. Locating the parties to get service has been a challenge.

#### II. Benton Engineering

- a. Doug Erickson gave updates on several pending projects
  - i. The elevated storage project should have been completed on or before 10/14. Caldwell is requesting a 60-day extension with \$0 change. Doug submitted a change order for Benton to add 60 days of service and the double bidding of the project. The change order includes an additional cost of \$16,000 but that is still below budget due to other changes. Trustee Jones made a MOTION to approve the change order. Trustee Drummond SECONDED the motion. The VOTE was unanimous and the MOTION CARRIED. The next steps on the project will be to disinfect the piping and fill the tank.
  - ii. Bidding on Phase II water improvements could begin as soon as July. The Sullivan Street project and water main portions could be bid simultaneously.

#### III. Minutes and Bills

- a. Trustee Jones made a MOTION to approve the Minutes from the October meeting and pay the bills for November. The motion was SECONDED by Trustee Murray. The VOTE was unanimous and MOTION CARRIED.

#### IV. Village Officials' Reports

- a. President/Mayor Ad Hoc-nothing to report
- b. Clerk-nothing to report
- c. Treasurer Black reported that the auditor is getting close to finishing the annual audit. There is no need for an additional level of audit this year and the Village will hopefully miss the threshold for the higher-level next year. West Prairie Water Co-op's annual meeting is on 11/18 for anyone interested in attending.
- d. Superintendent-absent
- e. Village Attorney-nothing to report

- f. Water Billing Clerk Theresa reported that she had recently completed 2 trainings with the new water software. Unfortunately, some items were imported from Gworks incorrectly. Customers are not being billed for the minimum amounts just actual consumption only. Overall, the billing clerk is happier with the new software and the level of support received. The restroom has been winterized at Pinhook Park.

V. New Business

- a. Attorney Laegeler presented the proposed FY26 tax levy. The proposed increase is 5% to keep up with inflation. Each line item was proportionately increased. Trustee Jones made a MOTION to approve the proposed levy. Trustee Rittenhouse SECONDED the motion. A roll call VOTE was held and the MOTION CARRIED.
- b. Attorney Laegeler presented a proposed construction code ordinance. Municipalities are now required to update construction codes. Options are to be “non-code” and follow the default codes or to be “code” and select own codes to be in place. The proposed ordinance accepts the most common building codes to match default. Trustee Jones made a MOTION to approve the proposed construction code ordinance. Trustee Drummond SECONDED the motion. The VOTE was unanimous and the MOTION CARRIED.
- c. Discussion was held on the potential installation of a drive up drop off box for water bill payments. Treasurer Black found 3 options that could be installed under the lights behind the Kiwanis Building.
- d. Discussion was held on the use of 2026 MFT funds. Scott Hance presented proposed uses including culverts, sign posts, equipment, labor, sidewalks, and the recycling of two streets. Total budget is \$105,797.39. There is also approximately \$15,000 from 2025 that can be used to reimburse the Village for labor. Trustee Wheeler made a MOTION to approve the proposed use of MFT funds for 2026. Trustee Murray SECONDED the motion. A roll call VOTE was held and the MOTION CARRIED.

VI. Old Business

- a. There was no discussion on the land access/ownership at Old Mill site. The survey was received this evening and Attorney Laegeler will schedule a meeting Mr. Bainter.
- b. There was discussion on the water billing clerk position. It is not permissible to hold a position on the Board and be employed by the Board. Trustee Thompson made a MOTION to create the deputy clerk position and set the salary at \$2300 month. Trustee Drummond SECONDED. A roll call VOTE was held and the MOTION CARRIED with Trustee Wheeler abstaining. Trustee Wheeler submitted her resignation as board member.

VII. Executive Session

- a. Trustee Thompson made a MOTION to enter Executive Session to discuss personnel matters. Trustee Jones SECONDED the MOTION. Executive Session was held from 7:44 to 7:50pm.

VIII. Adjourn

- a. Trustee Thompson made a MOTION to adjourn and it was SECONDED by Trustee Rittenhouse. Meeting was ADJOURNED.

Respectfully submitted,  
Shelley Larson, Interim Village Clerk